

Evaluation Team (ET) Report (For Accreditation Manual, Version 2, 2019)

1. General Information

1.1 Institution

Name of the University	
Name of the Faculty	
Address	

1.2 Program for Accreditation

Name of the Program	
Abbreviation of the program	
Name of the Department	
Duration of the program	
Year of Graduation of First Batch	
Current Accreditation expires on (if applicable)	

1.3 Response of the program to the preliminary questions

Is the response of the program to all 09 (nine) preliminary questions affirmative	yes	no
In case of any negative reply, accreditation evaluation is not necessary. Registrar, BAETE is to be contacted		

1.4 Evaluation Team

Team Chairperson (name and affiliation)	
Team members (name and affiliation)	
Observer (if any) (name and affiliation)	

1.5 Date of Evaluation

Date of Pre-visit Meeting	
Date of On-site Visit	

2. Criteria

Evaluation for each criterion and sub-criterion falls under one of the following four categories: compliance, concern, weakness, deficiency

Criterion 1: Organization and Governance			
Sub-criteria	Findings from SAR	Findings from onsite visit	Evaluation
i. Statutory positions of the institution duly filled			
ii. Statutory bodies of the institution exist			
iii. Statutory bodies of the institution function effectively			
iv. Academic and administrative policies for students and staff exist			
v. Academic and administrative policies for students and staff exist are practiced			
vi. Others (specify)			
Overall criterion 1 (provide justification)			

Criterion 2: Financial and Physical resources			
Sub-criteria	Findings from SAR	Findings from onsite visit	Evaluation
i. Financial resources are adequate for achieving institutional mission and appropriate functioning of the program			
ii. Process exists for budget planning and resource allocation			
iii. Campus infrastructure, extra- and co-			

	curricular facilities, support and maintenance facilities are adequate for all the students and staff			
iv.	Safety and/or action plan exists to assess and address safety risks and issues			
v.	Fire detection and fighting facilities are adequate			
vi.	Labs have provisions to prevent and manage accidents and safety related incidents			
vii.	Others (specify)			
Overall criterion 2 (provide justification)				

Criterion 3: Faculty Members			
Sub-criteria	Findings from SAR	Findings from onsite visit	Evaluation
i.	Department has adequate number of full-time faculty members		
ii.	Academic qualifications and experiences of full-time and part-time faculty members are adequate		
iii.	Faculty members are motivated and committed to improving pedagogy and students' outcomes achievements		
iv.	Faculty members		

	set and revise curriculum, outcomes, and assessment tools			
v.	Faculty members are involved in research, development and professional activities			
vi.	Faculty members are adequately trained on OBE			
vii.	Others (specify)			
Overall criterion 3 (provide justification)				

Criterion 4: Students				
	Sub-criteria	Findings from SAR	Findings from onsite visit	Evaluation
i.	Policy for admission and transfer of students exists			
ii.	Policy for admission and transfer of students is practiced			
iii.	Students' achievement of outcomes is monitored and feedback given			
iv.	Every student has access to an academic advisor who counsels, guides and mentors the student			
v.	Students participate in extra- and co-curricular activities			

and professional society activities			
vi. Others (specify)			
Overall criterion 4 (provide justification)			

Criterion 5: Academic Facilities and Learning Environment			
Sub-criteria	Preliminary findings	Final findings	Evaluation
i. Resources in the library are adequate for the program			
ii. The number, facilities and environment of the classrooms are adequate and conducive for learning			
iii. The number of laboratories and equipment are adequate for the program			
iv. Laboratories have sufficient equipment for hands-on activity of every student			
v. Internet and computing facilities and support are adequate			
vi. Others (specify)			
Overall criterion 5 (provide justification)			

Criterion 6: Curriculum and Teaching-Learning Process			
Sub-criteria	Findings from SAR	Findings from onsite visit	Evaluation
i. Curriculum satisfies relevant program-specific criteria			
ii. Breadth and depth of the curriculum are appropriate for solving complex engineering problems			
iii. Curriculum includes adequate number of humanities and non-engineering courses			
iv. Teaching-learning processes and activities are appropriate for solving complex engineering problems and achieving the outcomes			
v. Adequate hands-on activities are conducted in the labs			
vi. The program culminates the POs at the level of solving complex engineering problems			
Overall criterion 6 (provide justification)			

Criterion 7: Program Educational Objectives (PEO)			
Sub-criteria	Findings from SAR	Findings from onsite visit	Evaluation
i. PEOs statements are unambiguous, realistic, assessable and aligned with the institutional/departmental mission			
ii. Curriculum, outcomes and teaching-learning processes lead to the attainment of PEOs			
iii. An appropriate process to assess PEO attainment exists which includes feedback from stakeholders			
iv. PEO statements are periodically reviewed following assessment			
v. Others (specify)			
Overall criterion 7 (provide justification)			

Criterion 8: Program Outcomes and Assessment			
Sub-criteria	Findings from SAR	Findings from onsite visit	Evaluation
i. The POs of the program are substantially equivalent to the 12 BAETE specified PO statements			
ii. The POs are constructively aligned with PEOs			
iii. CO statements are clear, assessable and at appropriate domain/level of learning			

iv.	COs are constructively aligned with POs			
v.	Assessment tools are constructively aligned with COs			
vi.	Attributes of knowledge profile, ranges of complex engineering problems and activities are appropriately addressed through mapping, teaching-learning and assessment			
vii.	It is demonstrated through evidence from appropriate evaluation that the students attain all the POs by the time of the graduation			
viii.	Others (specify)			
Overall criterion 8 (provide justification)				

Criterion 9: Continuous Quality Improvement (CQI)			
Sub-criteria	Findings from SAR	Findings from onsite visit	Evaluation
i.	Process exists to periodically evaluate PEO attainment		
ii.	Process exists to regularly evaluate PO attainment		
iii.	Process exists to regularly evaluate the COs, curriculum, teaching-learning and assessment		
iv.	Feedback of		

relevant stakeholders are collected in evaluation			
v. Results of periodic evaluation are used to improve the objectives, outcomes, curriculum and teaching-learning and assessment			
vi. Others (specify)			
Overall criterion 9 (provide justification)			

Criterion 10: Interactions with the Industry			
Sub-criteria	Findings from SAR	Findings from onsite visit	Evaluation
i. Industry provides feedback on the curriculum			
ii. Alumni provides feedback on the curriculum			
iii. Students have opportunities to obtain industrial experience			
iv. Others (specify)			
Overall criterion 10 (provide justification)			

Any additional comment

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3. Recommendation by the Evaluation Team

Type of Accreditation	Duration	Conditions or Observations
Accreditation for full cycle (no deficiency, no weakness in any criteria)	6 years	
Accreditation for a specific term (no deficiency and not more than three weaknesses)	6 – n years* $n \leq 3$	
Not accredited (either one or more criteria with deficiency or $n > 3$)	NA	

*n is the number of criteria evaluated to have weakness

4. Signatures of the members of the Evaluation Team

	Name	Signature with Date
Team Chairperson		
Team members		